Greetings from Manipal Academy of Higher Education, Manipal.

Congratulations for your excellent performance in the NEET Examinations and thank you for choosing us to pursue your undergraduate studies.

**Reporting schedule**

As per DGHS New Delhi notification, the reporting schedule is as follows

- **Date:** 01st December to 08th December 2020 on all days. Kindly confirm your reporting schedule at [https://forms.gle/hJWXtxEwTKRdVK2LA](https://forms.gle/hJWXtxEwTKRdVK2LA) to take care of reporting formalities at our end.
- **Time:** 9 AM to 5 PM*
  
  * Requesting you to report by 12 noon on 08th December 2020 (Last day)
- **Reporting Venue:** [https://goo.gl/maps/3bnivSrSHJ82](https://goo.gl/maps/3bnivSrSHJ82)
  Counseling Hall, Ground Floor, Manipal Academy of Higher Education (MAHE) Building, Manipal – 576 104, Karnataka, India,
  Contact: Dr. Giridhar Kini, Director (Admissions) +91 9606453042
  Diana Britto, Deputy Director (International Admissions) +91 9980072303
  Mahesh Prabhu, Deputy Director (Admissions), +91 9606456069

**Admission Procedure and Details**

1. **Fee Payment**
   - Click here for fee details and mode of payment
   - Request you to remit the fee [First year Course fee + Caution deposit] before reporting to the venue.
     - Fee Transfer confirmation MUST be produced during reporting
     - Kindly ensure to increase the net banking transfer limit in order to make successful transaction.

2. **Document Verification**
   - Refer Checklist for list of documents
   - All documents in originals along with one set of photocopy should be submitted for verification
     - Candidates without original documents will NOT be admitted under any circumstances
     - NO additional time will be provided for producing the original certificates.

**Note**

- You MUST meet all the Eligibility criteria as per NEET (UG) 2020 Information Bulletin
- Click here to check your eligibility as per NEET (UG) 2020 Information Bulletin.

3. **Registration Form**
   - You are requested to take a printout of attached Registration form and fill it and keep it along with the original documents
4. **Course Dis-Continuation Bond Format**
   - Notarized Course Discontinuation Bond to be submitted on a Rs. 200 Stamp Paper as per the format attached
   - If required, our legal team at the counseling venue will facilitate to get the Course discontinuation bond

5. **Completion of reporting formalities under DGHS portal**
6. **Issue of Admission order**
7. **Hostel Fee Payment**
   - To be paid only after completion of admission formalities ie; after receipt of Roll No. from the University

**Note:** Entire process will take 5 to 6 hours. Hence, all Candidates and Parents are requested to co-operate.

**Kind attention Parents and Candidates**
In order to curtail the spread of COVID-19, the University has taken all precautionary measures at the Counseling venue and your cooperation is this regard is highly solicited.

**Do’s**
- Only one parent is allowed inside the Counseling venue along with the Candidate
- Always wear a triple layered mask / Cloth mask.
- Maintain social distancing (> 2 meters) at all times.
- The used disposable masks should be disposed in the dust bin.
- Candidates / Parents should carry a sanitizer at all times, and / or use the common sanitizer provided at the designated places
- Inside the Counseling venue, you are requested to occupy the same seat till you complete the Admission process. Do not change your seat on frequent basis

**Commencement of Classes**
- Will be informed later

**How to reach Manipal**
- Manipal is well connected by Air, Rail and Road. The two main cities close to Manipal are **Udupi** (5 kms away, Railway station) and **Mangalore** (65 Kms away, Airport, Railway station). Pre-paid taxis are available.

Looking forward to you joining the MAHE Manipal Family.

**With Regards,**

Director (Admissions),
Manipal Academy of Higher Education (MAHE), Manipal- 576104
Website: [www.manipal.edu/neet](http://www.manipal.edu/neet) Email: admissions@manipal.edu