Greetings from Manipal Academy of Higher Education, Manipal.

Congratulations for your excellent performance in the NEET Examinations and thank you for choosing us to pursue your undergraduate studies.

**Reporting schedule**

As per DGHS New Delhi notification, the reporting schedule is as follows:

- **Date:** 01st December to 08th December 2020 on all days. Kindly MANDATORILY confirm your reporting schedule at [https://forms.gle/Em1ADQRERxKoNVN56](https://forms.gle/Em1ADQRERxKoNVN56) to take care of reporting formalities at our end.
- **Time:** 9 AM to 4 PM*  
  * Requesting you to report by 12 noon on 08th December 2020 (Last day)
- **Reporting Venue**

You may report to the any one of the location in order to complete the Admission Formalities

<table>
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<tr>
<th>Location 1: Jamshedpur, Jharkhand</th>
<th>Location 2: Manipal, Karnataka</th>
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| Manipal TATA Medical College, Jamshedpur  
Kadani Road, Baridih, East Singbhum District  
Jamshedpur – 831017, Jharkhand, India | Counseling Hall, Ground Floor, Manipal Academy of Higher Education (MAHE) Building,  
Manipal – 576 104, Karnataka, India |
| Dr. Anjaneyalu Assistant Professor +91 8105278549  
Dr. Jaseem T Assistant Professor +91 9986163336 | Dr. Giridhar Kini, Director (Admissions) +91 9606453042,  
Mahesh Prabhu, Deputy Director (Admissions), +91 9606456069 |

**Admission Procedure and Details**

1. **Fee Payment**
   - [Click here](#) for fee details and mode of payment
   - Request you to remit the fee [First year Course fee + Caution deposit] before reporting to the venue.
     - Fee Transfer confirmation MUST be produced during reporting
     - Kindly ensure to increase the net banking transfer limit in order to make successful transaction.

2. **Document Verification**
   - Refer [Checklist](#) for list of documents
   - **All documents in originals along with one set of photocopy** should be submitted for verification
     - Candidates without original documents will NOT be admitted under any circumstances
     - **NO additional time will be provided for producing the original certificates.**

**Note**

- You MUST meet all the Eligibility criteria as per NEET (UG) 2020 Information Bulletin
- [Click here](#) to check your eligibility as per NEET (UG) 2020 Information Bulletin.
3. **Registration Form**
   - You are requested to take a printout of attached Registration form and fill it and keep it along with the original documents

4. **Course Dis-Continuation Bond and Declaration by the Parent Format**
   - Notarized Course Discontinuation Bond to be submitted on a Rs. 200 Stamp Paper as per the format attached
   - Notarized Declaration by the parent to be submitted on a Rs. 20 Stamp Paper as per the format attached
   - If required, our legal team at the counseling venue will facilitate to get the Course discontinuation bond

5. **Completion of reporting formalities under DGHS portal**
6. **Issue of Admission order**
7. **Hostel Fee Payment**
   - To be paid only after completion of admission formalities ie; after receipt of Roll No. from the University

**Note:** Entire process will take 5 to 6 hours. Hence, all Candidates and Parents are requested to co-operate.

**Kind attention Parents and Candidates**
In order to curtail the spread of COVID-19, the University has taken all precautionary measures at the Counseling venue and your cooperation in this regard is highly solicited.

**Do’s**
- Only one parent is allowed inside the Counseling venue along with the Candidate
- Always wear a triple layered mask / Cloth mask.
- Maintain social distancing (> 2 meters) at all times.
- The used disposable masks should be disposed in the dust bin.
- Candidates / Parents should carry a sanitizer at all times, and / or use the common sanitizer provided at the designated places
- Inside the Counseling venue, you are requested to occupy the same seat till you complete the Admission process. Do not change your seat on frequent basis

**Commencement of Classes**
- Will be informed later

Looking forward to you joining the MAHE Family.

*With Regards,*

Director (Admissions),
Manipal Academy of Higher Education (MAHE), Manipal- 576104
Website: www.manipal.edu/neet Email: admissions@manipal.edu