Greetings from Manipal Academy of Higher Education, Manipal.

Congratulations for your excellent performance in the PG NEET 2021 Examinations and thank you for choosing us to pursue your post graduate studies.

1. Reporting Instructions

1.1 Reporting Mode
Refer DGHS / MCC notification, you are permitted to report to the allotted College in following modes

1.1.1 Physical Reporting
- Kindly confirm your reporting schedule at [https://forms.gle/jA4onQxTKBbYuKeo6](https://forms.gle/jA4onQxTKBbYuKeo6) to take care of reporting formalities at our end
- Candidates MUST transfer the course fee online / RTGS, before starting your journey for the reporting process
- Candidates MUST physically report to the counseling venue with all original documents
- Completion of Admission Formalities
- Report to the College office and Start Duties immediately

Note
Candidates who want to give willingness for Upgradation for Round-2 while retaining Round-1 seat, MUST ‘Report physically’ at the allotted institute to confirm their admission.

1.1.2 Online Reporting
- Candidate confirms acceptance of seat by providing his/her details and uploads scan copy of original documents at Google doc link [https://forms.gle/jA4onQxTKBbYuKeo6](https://forms.gle/jA4onQxTKBbYuKeo6) Candidates MUST transfer the course fee online / RTGS (General Category) OR Wire Transfer (NRI Category)
- Completion of Admission Formalities
MD / MS Admissions 2021-22

1.1 Reporting Confirmation
- Request you to provide your confirmation by providing relevant information / uploading requisite documents by clicking on the above-mentioned Google doc link.

1.2 Reporting Timelines
- We request you to adhere to the following timelines for the smooth conduct of Physical / Online Counseling to avoid any inconveniences at the last minute.

<table>
<thead>
<tr>
<th>Reporting Date</th>
<th>Physical Reporting</th>
<th>Online Reporting</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reporting Date</td>
<td>23 Jan - 30 Jan</td>
<td>23 Jan - 30 Jan</td>
<td>All Candidates opting for Online Reporting are requested to submit the</td>
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<td></td>
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<td>requisite information online including uploading all mandatory</td>
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<td>documents at the earliest / at least on or before 29 Jan 2022</td>
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<tr>
<td>Reporting Time</td>
<td>10 AM to 4 PM</td>
<td>Not Applicable</td>
<td>2 PM, if you are reporting on the last day i.e. 30 Jan 2022</td>
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<tr>
<td>Reporting Venue</td>
<td>Counseling Hall, MAHE Edu Building Manipal 576 104, Karnataka, India</td>
<td>Not Applicable</td>
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<tr>
<td>Uploading of</td>
<td></td>
<td></td>
<td>The candidates opting for Physical Reporting MUST upload the</td>
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<tr>
<td>Documents</td>
<td>2 days before the day of Physical Reporting</td>
<td>29 Jan 2022</td>
<td>documents online which will help us to complete the Admission Formalities</td>
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<td></td>
<td>quickly on arrival at the Counseling Venue</td>
</tr>
<tr>
<td>Fee Transfer - General Category</td>
<td>2 days before the day of Physical Reporting</td>
<td>29 Jan 2022</td>
<td>This is to avoid any inconvenience due to any issues in Fee Transfer</td>
</tr>
<tr>
<td>Fee Transfer - NRI Category</td>
<td>4 days before the day of Physical Reporting</td>
<td>26 Jan 2022</td>
<td>This is to avoid any inconvenience due to any issues in Fee Transfer at</td>
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<td>the last minute. Also please note that we will get the confirmation</td>
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<td>from the Bank only after 3 working days (depending on holidays in</td>
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<td>respective Country) from the date of fee transfer. Admission formalities</td>
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<td>will be completed only after the receipt of fee confirmation from the</td>
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<td>Bank</td>
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</table>
2. Admission Procedure and Details

1. Fee Payment
   - Click here for fee details and mode of payment.
   - In order to avoid any inconvenience at last minute, you are requested to remit the fee [First year Course fee + Caution deposit] before 29 January 2022 (General Category) / 26 January 2022 (NRI Category).
   - Fee Transfer confirmation MUST be produced during reporting. Kindly ensure to increase the net banking transfer limit in order to make a successful transaction.

2. All documents in originals should be submitted for verification (Physical Reporting) / Uploaded online (Online Reporting).
   - Refer Checklist for list of documents.

3. Course Discontinuation Bond Format
   - Physical Reporting
     - Notarized format to be submitted on a Rs. 200 Stamp Paper as per the format attached. If required, our legal team at the counseling venue will facilitate to get the Course discontinuation bond.
   - Online Reporting
     - You are requested to upload the duly filled signed copy of the format
     - However, you are required to submit the actual Course discontinuation bond along with the other original documents at the time of Physical Reporting.

4. Completion of reporting formalities under DGHS / MCC portal.
5. Issue of Admission order
6. Hostel Formalities
   - Click here for fee details
   - Hostel fee to be paid only after completion of admission formalities (ie; after receipt of Roll No. from the University)

Note: In the case of physical reporting, the admission process involves registration, document verification, admission order generation, and the entire process will take 5 to 6 hours. Hence, all Candidates and Parents are requested to co-operate

3. Reporting Steps

1. Candidates and accompanying parent / guardian have to undergo screening test at the Counseling venue
2. It is mandatory for the candidate / accompanying parent / guardian to show the negative RT-PCR report from an ICMR approved lab not earlier than 72 hours and double vaccination certificates.
3. Obtain the Clearance Card / slip
4. Report to the Counseling Hall

4. Kind attention: Parents and Candidates

- In order to curtail the spread of COVID-19, the University has taken all precautionary measures at the Counseling venue and your cooperation is this regard is highly solicited.
  - Only one parent is allowed inside the Counseling venue along with the Candidate
  - Always wear a triple-layered mask / Cloth mask.
  - Maintain social distancing (> 2 meters) at all times.
  - The used disposable masks should be disposed in the dust bin.
  - Candidates / Parents should carry a sanitizer at all times, and/or use the common sanitizer provided at the designated places
  - Inside the Counseling venue, you are requested to occupy the same seat till you complete the Admission process. Do not change your seat on a frequent basis

5. Commencement of Classes

- Classes will be commence from 01 February 2022.

6. How to reach Manipal

- Manipal is well connected by Air, Rail and Road. The two main cities close to Manipal are Udupi (5 kms away, Railway station) and Mangalore (65 Kms away, Airport, Railway station). Pre-paid taxis are available.

For any queries contact

- Dr. Giridhar Kini, Director (Admissions), +91 96064 53042
- Mahesh Prabhu, Deputy Director (Admissions), +91 96064 56069

Looking forward to you joining the MAHE Manipal Family.

With Regards,
Director (Admissions), Manipal Academy of Higher Education (MAHE),
Manipal – 576 104, KARNATAKA, INDIA, Tel: +91 92437 77700 www.manipal.edu/neet

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