February 29, 2016

Circular

Dear Sir/Madam

Payment of Course Fee, Hostel Fee, Utility and Mess advance
(NRI/Foreign Category) – for senior students only

The yearly installment of fees payable by your son/daughter/ward falls due on the dates as mentioned below:

- **Medical PG Degree/Diploma**
  - Second Installment - May 28, 2016
  - Third Installment - April 28, 2016
- **Dental – MDS/PG Diploma in Dental Materials**
  - April 28, 2016

A statement of account showing the amount payable is available at the Student Portal on www.manipal.edu website.

We request you to remit the balance shown on the statement preferably by Telegraphic Transfer as per the Bank details provided on or before the above mentioned date. You are requested to mail us the scanned copy of the transaction detail once the payment is made to our email id sfin.mahe@manipal.edu.

**Bank charges if any, charged by the Intermediary/Correspondent bank is to be borne by the student.**

The Hostel fee, Utility advance & Mess advance has to be paid as per the schedule available at www.manipal.edu > Academic > Fee Notification. The due date for the Hostel Fee & Utility advance payment will be same as that for course fee payment.

Student shall remit the Hostel fee & Utility advance specified in USD preferably by Telegraphic Transfer as per bank details provided on or before the above mentioned date.

However, the mess advance shall be paid in INR by draft in favour of MAHE Hostels payable at Manipal/Udupi for Manipal campus students and Mangalore campus students shall pay by way of draft in favour of MAHE Hostels payable at Mangalore.

**We would also like to bring to your notice that, fee defaulters will not be allowed to attend the classes and names may be deleted from the attendance register.**

Payments made after the due date will attract a late fee at 12% per annum on the amount due.

Thanking you

Yours sincerely

[Signature]

Dr Narayana Sabharthi
Registrar

Copy: Director Finance, MU
     Deputy Manager – Student Finance, MU