**Part-Time PhD for working Professionals 2023-24 Batch 2: Letter of Undertaking Annexure -16**

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| --- | --- | --- | --- |
| **Application No** |  | **Roll No** |  |
| **Candidate Name** |  | | |
| **Name of Institution** |  | | |
| **Date of Joining** |  | | |

**Duration of the Program**

* The minimum duration is 4 years & 6 months from the date of joining.
  + Admission gets cancelled if the candidate leaves the institution before the completion of minimum duration of the PhD program
  + You are required to renew your registration for subsequent semester every 6 months after admission to PhD program.
* The candidate is required to submit PhD protocol to the institution for presentation and approval within 6 months of date of joining.
* The candidate is required to present in-person for protocol presentation and half yearly report presentations in the institution/department of MAHE.
* Extension beyond the minimum period will be based on the recommendation of the Doctoral Advisory Committee (DAC) and this requires approval from CDS MAHE Manipal.
* The maximum duration of PhD program is 6 years from the date of joining.
  + The admission stands cancelled on completion of maximum duration

**Course Fee**

* Candidates have to pay the prescribed fee as indicated below

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| **Indian / Domestic Admissions** |
| First Installment Total Fee: Rs. 34,000 |
| Second Installment (annual): Rs. 15,000 |
| Third Installment (annual): Rs.15,000 |
| Fourth Installment (annual): Rs. 15,000 |
| Fifth Installment (for 6 months): Rs. 7,500 |
| Thesis Submission Fee: Rs. 15,000 |

* Fee paid after the due date attracts a penalty of 12%
* Students who pursue the course beyond 4 years 6 months, are required to remit annual fee for the extended period
* Candidates will not receive any financial support from MAHE.

**Attendance requirements at institution of MAHE:**

* You are required to be present for the following at MAHE and in physical mode
  + - Protocol presentation to the Institutional Protocol Approval Committee (IPAC)
    - Half yearly report presentations to the DAC
    - As recommended by the MAHE guide and DAC for completing course work requirements/research related discussion and training etc.

**Course Discontinuation**

* In the event that candidate wishes to discontinue from the Ph.D. program or if registration is cancelled , he / she is not eligible for refund the fee paid

**Cancellation of Registration**:

Registration will be cancelled in following situations:

• If two DAC reports are NOT presented as per the timeline

• Recommendation from DAC and PhD Core-Committee of MAHE for any other reasons

• On completion of maximum duration of the course

* If the candidate brings disrepute to the Department / Institution / University in any form

**Others:**

* It is imperative that candidates comply with the Ph.D. guidelines provided at manipal.edu/phd

**Undertaking**

I confirm that I have read and understood the above regulations, and agree to abide by the same

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**CANDIDATE NAME** **SIGNATURE WITH DATE**