

Department of Allied Hospitality Studies, Manipal University
Regulations and Course Structure for
M.Sc. Hospitality & Tourism Management

1. Title of the Programme

The Programme shall be called as M.Sc. Hospitality & Tourism Management.

2. Eligibility for Admissions

The candidate must have completed graduation from a recognized university. For candidates who have completed any degree other than Hotel Management are needed to enroll for a bridge programme for three months concurrent to the commencement of the Masters Programme.

3. Duration of the Programme

The programme shall be of two years (4 semesters). However, the candidate has to complete the course within a maximum duration of 4 years.

4. Medium of Instruction

The medium of instruction and examination in the subjects of M.Sc. Hospitality & Tourism management shall be English.

5. Attendance

A student must have a minimum of 75% attendance in each subject to appear for end semester examination.

A student whose attendance is below the required level in individual courses shall not be permitted to write the end semester examination in that course and will be given DT letter grade in the course.

6. Scheme of Examination

The academic performance of a student is evaluated internally with 10 points, variable grading system by the course instructor/s concerned.

The student performance in each theory course is evaluated out of 100 marks of which 60 marks are for in-semester and 40 marks are for end semester assessments.

The in-semester assessment is outlined below. Evaluation of Problem Based Learning, Self Directed Learning, Essays, Case Study Analysis and Seminars will be based on tests, assignments, quizzes, presentations etc as appropriate. The students will be informed about the procedure followed for these assessments at the beginning of the semester.

7. Internal Assessment

There shall be two sessional examinations in each subject of specialization conducted at regular intervals in theory for 40 marks each. Average of the two will be considered for computing sessional marks. The students will be evaluated daily and the performance will be assessed out of remaining 20 marks. There will be no extra sessionals conducted for any candidates.

Those who could not pass in a particular paper and wish to improve the grades have to re-register for that subject by paying the fee prescribed by the university. However, they have to re-write the end semester examination also in that subject.

8. Minimum for a pass

A candidate who appears for the end semester examination will be declared to have passed the theory/ practical examination of a particular subject, if he/she scores a minimum of 40% in the end semester examinations and 40% aggregate (including IA and End Semester marks) in that subject. Promotion of the students to higher semester is based on securing the required credits as detailed in section 12. A student completes the requirements for the degree when he/she earns the total credits specified for the entire course i.e. 90 credits.

9. End Semester and make up examination

9.1 A candidate has to register for all the subjects for semester at the first attempt of semester end examination. The end semester examination will be conducted only in the subjects offered in the current semester.

9.2 About 2 weeks after the declaration of the results of regular examinations in the current semester subjects, there will be make-up (supplementary) examinations. The make-up examinations will be held for the current semester subjects only. Students who have F grades in one or more subjects and those who missed one or more examinations in the regular series due to genuine reasons are eligible to appear for the make-up examinations in the relevant subjects, with the permission of the HOI. Students who are detained due to attendance shortage are not eligible to appear for this make-up examination.

9.3 Supplementary examinations for students who have been detained owing to attendance shortage and/or students who have failed in a subject more than once, will be held along with the regular end semester examinations, i.e. every 6 months.

The cut off marks for grades in the make-up/supplementary examinations will be the same as those in the regular end-semester examinations. However, the maximum grade that will be awarded in subsequent examinations to those students who were once awarded 'F' grade in any subject, will be capped at a maximum of 'C' grade. However, students who had an 'I' grade, are eligible for whatever grade they achieve in subsequent examination(s).

Those who have missed the regular examinations due to genuine medical reasons will be allowed to retain whatever grade they achieve in make-up/supplementary examinations.

10. Dissertation

In semester IV, the candidate has to carry out the dissertation work either in the institution under the guidance of institutional guide or in the Industry/Research organizations/Hotel/ Tourism/ Travel under the joint supervision of institutional and Industry/Research organizations/Hotel and Tourism officials.

Three copies of dissertation duly certified by guide and the course coordinator shall be submitted by the candidate either printed or typed and in bound form, to the institution on or before the prescribed date.

Oral (viva-voce) and thesis presentation examination shall be held after the submission of dissertation. If any candidate fails to submit the dissertation on or before the date prescribed, his / her viva-voce shall be conducted during the subsequent examination, which shall not be earlier than six months from the date fixed in the first instance.

11. Grading of successful candidates

Grades will be declared on the basis of total marks scored in each subject at the first attempt only. The cut off marks for grades in the makeup examinations will be the same as those in the regular end-semester examinations. However, the maximum grade that will be awarded in subsequent examinations to those students who were once awarded 'F' grade in any subject will be 'C'. Students who are 'I' grade however, are eligible for whatever grade they achieve in subsequent examination. Only the letter grades, GPA and CGPA will be mentioned in the Grade sheets provided to the candidate. Marks scored will not be mentioned in the Grade sheet.

12. Grading System

Variable grading system is followed for awarding the grades in all the subjects of study. Appropriate letter grades are awarded in each theory and practical subjects to only such candidate who has passed in the end semester examinations. Internal assessment marks and end semester examination marks put together will be taken into account for the letter grading system in each subject separately.

A candidate registered for the end semester examination but fails to appear or fails to score the minimum required 40% marks in aggregate (internal and end semester examinations) will get a grade 'F', indicating failure or grade of incompleteness.

If the candidate fails to satisfy the minimum attendance criterion, he/she will be awarded with 'DT' (detained) grade. However, for all purpose, DT is equivalent to 'F' grade.

If a student is eligible for but fails to appear in the term end examination, he/she will be awarded an 'I' grade (incomplete) on the grade sheet. For purpose of grade point, an 'I' grade is treated as an 'F'

A subject successfully completed cannot be repeated for improving the obtained grade.

Final evaluation of each subject (theory and practical separately) will be carried out on a 10-point grading system corresponding to the marks obtained in that subject. Each subject letter grade is converted into a specific grade value as per relative grading system.

Each subject letter grade is converted into a specific grade value as per following table.

Grade	A+	A	B	C	D	E	F
Grade Points	10	9	8	7	6	5	0

12.1 Grade Point Average (GPA)

The grade points are weighted in accordance with the number of credits assigned to a theory or practical subject and it is a product of credit and grade value. The Grade Point Average (GPA) is the weighted average of grade points awarded to a candidate.

$$\text{GPA} = \frac{\text{Total grade points of a particular Semester}}{\text{Total number of credits of the Semester}}$$

GPA for each semester will be calculated for those candidates who have passed all the subjects of that particular semester of the course.

12.2 Cumulative Grade Point Average (CGPA)

The weighted average of GPA's of all semesters that the student has completed at any point of time is the cumulative grade point average (CGPA) at that point of time.

CGPA up to any semester will be calculated only for those students who have passed all the subjects up to that semester. Generally, CGPA is calculated after the successful completion of the entire M.Sc. course.

$$\text{CGPA} = \frac{\sum (\text{GPA of each Semester} * \text{Corresponding number of credits})}{\text{Sum of the entire course credits}}$$

The CGPA of M.Sc. Programme would be the CGPA of both the years (4 semesters) put together.

13. Revaluation of answer papers

A student may apply for the revaluation of end-semester examination by submitting an application along with the specified fee. The student will be able to see his/her answer paper and the scheme of evaluation on a scheduled date and if not satisfied with the assessment, he/she can request for revaluation. The revaluation fee will be refunded in case of any change in grade after revaluation.

14. Withholding of results

Results will be withheld when a student has not paid the dues or there is a case of indiscipline is pending against him/her.

15. Promotion to Subsequent Semesters

To go to the 3rd semester (2nd Year) a student should have earned 32 credits of 1st & 2nd semesters put together. A student completes the requirements for the degree when he/she earns the total credits specified for the entire course i.e. 90 credits.

16. Course Structure

Semester-I

Subject Code	Subjects	No. of hours per week			C	Evaluation Scheme		
		L	T	P		Internal Assessment	End Term Examination	Total
HTM 501	Tourism Policy & Planning	4	0	0	4	60	40	100
HTM 503	Hospitality Management Information Systems	3	0	1	4	60	40	100
HTM 505	Risk Management in Tourism and Hospitality Industry	4	0	0	4	60	40	100
HTM 507	Environmental Resources Management	4	0	0	4	60	40	100
HTM 509	Strategic Hospitality and Tourism Management	4	0	0	4	60	40	100
HTM 511	Seminar / Case Study	0	0	1	1	100	-	100
HTM 513	Professional Development and Event Management	0	0	0	1	100	-	100
Total		19	0	2	22	500	200	700

Note: L-Lecture, T- Tutorial, P- Practical, C-Credits

Semester-II

Subject Code	Subjects	No. of hours per week			C	Evaluation Scheme		
		L	T	P		Internal Assessment	End Term Examination	Total
HTM 502	International Hospitality & Tourism Marketing	4	0	0	4	60	40	100
HTM 504	International Human Resource Management	4	0	0	4	60	40	100
HTM 506	Research Methodology	4	0	0	4	60	40	100
HTM 508	Service Quality Management	4	0	0	4	60	40	100
HTM 510	Travel and Tourism Dynamics	4	0	0	4	60	40	100
HTM 512	Seminar / Case Study	0	0	1	1	100	-	100
HTM 514	Professional Development and Event Management	0	0	0	1	100	-	100
Total		20	0	1	22	500	200	700

Note: L-Lecture, T- Tutorial, P- Practical, C-Credits

Semester-III

Subject Code	Subject	No. of hours per week			C	Evaluation Scheme		
		L	T	P		Internal Assessment	End Term Examination	Total
HTM 601	Gastronomic Tourism	4	0	0	4	60	40	100
HTM 603	Contemporary Issues in International Hospitality & Tourism Industry	4	0	0	4	60	40	100
HTM 605	Managerial Communication	4	0	0	4	60	40	100
HTM 607	Elective I	4	0	0	4	60	40	100
HTM 609	Entrepreneurship – Small and Medium Business Properties/ Enterprises	2	0	0	2	60	40	100
HTM 611	Business Management project	0	0	2	2	100	-	100
HTM 613	Professional Development and Event Management	0	0	0	1	100	-	100
Total		18	0	2	21	500	200	700

Note: L-Lecture, T- Tutorial, P- Practical, C-Credits

Electives:

- 607.1 Training and Development for the Hospitality Industry
- 607.2 Hospitality and Tourism Event Management
- 607.3 Revenue Management

Semester-IV

Subject Code	Subject	Credits	Marks
HTM 699	Executive Development & Dissertation	25	
	Synopsis		100
	Dissertation		200
	Viva		100
	Total	25	400

Credit Distribution

Semester	Papers	Credits
I	05+01*+01 [♦]	22 (20+01+01)
II	05+01*+01 [♦]	22 (20+01+01)
III	05+01 [■] +01 [♦]	21 (18+02+01)
IV	1 [#]	25
Grand Total	14+02*+01[■]+1[#]	90

Examination Scheme

Semester	No. of Papers	Marks	Total
I	05+01*+01 [♦]	100	700
II	05+01*+01 [♦]	100	700
III	05+01 [■] +01 [♦]	100	700
IV	Synopsis	100	400
	Dissertation	200	
	Viva	100	
Total			2500

Note:

1. * - Seminar
2. ■ – Business Management Project
3. ♦ - Professional Development
4. # - Synopsis, Dissertation & Viva

Additional papers to be taken compulsorily by 3 year diploma/degree holders as a bridge programme. Candidates having other than 3 year diploma/ BHM/ B.Sc. (Catering, Hospitality Science) will have to secure a minimum of 40% marks in the following subjects which have to be enrolled concurrent to the commencement of the Masters Programme.

PR 01 Front Office Operations
 PR 02 Food & Beverage Production
 PR 03 Food & Beverage Service
 PR 04 Accommodation Operations

The Marks of these subjects are only for qualifying and will not form part of the final grading.