

All India Council for Technical Education

(An Autonomous Organization, Under Ministry of HRD, Govt. of India).



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APPROVAL PROCESS 2018-19

Application Deficiency Report

DEFICIENCY REPORT AS PER CURRENT INTAKE (Applicable for Existing Institutes only)

Regional Office		South-West	
Application Id	1-3514765592	Permanent Id	1-25063243
Name of the Institute	WELCOMGROUP GRADUATE SCHOOL OF HOTEL ADMINISTRATION	Address	VALLEY VIEW, MADHAVA NAGAR, MANIPAL
City/Village	MANIPAL	District	UDUPI
State	Karnataka	Pin	576104

Overall Deficiency of Institute: Yes

Designation	Name	Appointment Type	Qualification	PhD
Principal/Director	PARVADHAVARDHINI GOPALAKRISHNAN	Regular	BA HONS (HOTEL MANAGEMENT), MASTERS IN PERSONNEL MGMT, CHE, CHT	No

Other Details

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	List of faculty and data uploaded on the Institute web portal	Yes	No
2	Are all approved teaching faculty being paid as per VI pay commission?	Yes	No
3	Whether Institute is operating from Permanent Site/ Temporary Site?	Permanent Site	No
4	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?	Yes	No
5	Courses/Approved Intake displayed at the entrance of the Institute?	Yes	No

Anti-Ragging Related Deficiency Status

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	Constitution of Anti-Ragging Committee	Yes	No
2	Constitution of Anti-Ragging Squad	Yes	No
3	Undertaking obtained from all Students	Yes	No
4	Appointment of Counselors	Yes	No
5	Undertaking obtained from parents of all the students	Yes	No
6	Undertaking obtained from students staying in Hostel	Yes	No
7	Undertaking obtained from parents of students staying in Hostel	Yes	No

Ombudsman Related Deficiency Status

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	Grievance Committee	Yes	No

Total Number of Students in Institute

(i)	No. of Students UG	720
(ii)	No. of Students PG	0
(iii)	No. of Students DIPLOMA	0
Total Students (CI) (UG+PG+DIPLOMA)		720

Faculty

Institute Level Faculty

Type	Actual No.	Required No. as per CI	Deficiency
Total Faculty(UG+PG+Diploma)	39	36	No

Administrative Area

Type	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)	Deficiency
Principal / Director Office	41	30	No
Board Room	47	20	No
Office All Inclusive	155	150	No
Department Offices/Cabin for Head of Dept	95	20	No
Central Store	45	30	No
Maintenance	30	10	No
Security	10	10	No
Housekeeping	45	10	No
Pantry for Staff/Faculty	0	10	Yes
Exam Control Office	56	30	No
Training Placement Office	32	30	No

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Amenities Area			
Type	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)	Deficiency
Boys Common Room	55	75	Yes
Girls Common Room	45	75	Yes
Cafeteria	150	150	No
Stationery Store	11	10	No
First aid cum Sick Room	10	10	No

Computational Facilities			
Type	Available	Required	Deficiency
Internet Bandwidth	120	16	No
Printers	9	6	No
A1 size Color Printers	0	0	No
Legal Application S/W	14	10	No
Legal System S/W	3	1	No
PCs to Student ratio	76	120	Yes

Library Facilities			
Type	Available	Required	Deficiency
Volumes	11720	16000	Yes
Titles	6573	1650	No
National Journals	9	6	No
Library Management Software	1	1	No
Reading Room Capacity	100	108	Yes
MultiMediaPC	14	8	No

Instructional Area-Common Facilities			
Type	Available	Required	Deficiency
Computer Center	75	75	No
Library & Reading Room	150	150	No
Language Laboratory	0	66	Yes

Land Area Details			
Type	Available	Required	Deficiency
Total Area of Land	5.78	2	No
Maximum number of Pieces	1	1	No
Minimum per Piece of Area	5.78	2	No

HOTEL MANAGEMENT AND CATERING / Existing Programme				
Type	Level	Actual Room Area (Sqm.)	Expected Room Area (Sqm.)	Deficiency
Class Room-Tutorial Room	UNDER GRADUATE	960	693	No
Kitchen	UNDER GRADUATE	265	264	No
Restaurant	UG/PG	145	132	No
Seminar Hall	UG/PG	404	132	No
Laboratories-Guest Room	UG/PG	2915	660	No

Other Facilities			
Sr. No.	Type	Availability	Deficiency
1	All Weather Approach (Motorised Road)	Yes	No
2	Barrier free Environment	Yes	No
3	Electric Supply	Yes	No
4	General Insurance	Yes	No
5	Institution Web Site	Yes	No
6	Standalone Language Laboratory	Yes	No
7	Medical & Counseling	Yes	No
8	Notice Boards	Yes	No
9	Potable Water Supply	Yes	No
10	Safety Provisions	Yes	No
11	Sewage Disposal System	Yes	No

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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12	Telephone & FAX	Yes	No
13	Vehicle Parking	Yes	No
14	First Aid	Yes	No
15	Appointment of Student Counsellor	Yes	No
16	Establishment of Anti Ragging committee	Yes	No
17	Establishment of committee for SC/ST	Yes	No
18	Establishment of Internal Complaint Committee (ICC) As per section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013	Yes	No
19	Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University	Yes	No
20	Digital Payment for all Financial Transactions as per MHRD Directives	Yes	No
21	Compliance of the National Academic Depository (NAD) as per MHRD Directives	Yes	No
22	Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty available in the AICTE Web Portal	Yes	No
23	Implementing Food Safety and Standard Act, 2006 in the Institution	Yes	No
24	Copies of AICTE Approvals (LOA and EOA of subsequent years) obtained since Inception of Institution till date shall be placed in the Website of the Institution	Yes	No
25	Provision to watch MOOCS Courses through Swayam	Yes	No
26	Implementation of Unnat Bharat Abhiyan	Yes	No
27	Institution-Industry Cell	Yes	No
28	Group Insurance for Employees	Yes	No
29	Insurance for Students	Yes	No
30	Applied membership-National Digital Library	Yes	No
31	Implementation of Security Measures	Yes	No
32	Online Grievance Redressal Mechanism	Yes	No

DEFICIENCY REPORT AS PER INTAKE APPLIED FOR YEAR 2018-2019

Computational Facilities

Type	Available	Required	Deficiency
Internet Bandwidth-Applied Intake	120	32	No
Printers-Applied Intake	9	6	No
A1 size Color Printers-Applied Intake	0	0	No
Legal Application S/W-Applied Intake	14	10	No
Legal System S/W-Applied Intake	3	1	No
PCs to Student ratio-Applied Intake	76	120	Yes

Library Facilities

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Volumes	11720	16500	Yes
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Library Management Software	1	1	No
Reading Room Capacity	100	108	Yes
MultiMedia PC	14	8	No

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Note

XX- No Rooms Available

DNA- Data Not Available / Insufficient Data

Blank Field-Data Not Entered

* Laboratories required and Actual Number includes Total Number of Laboratories, Research Laboratories, and Additional WS/Labs for UG and PG courses, as applicable

^ Actual Number of Tutorial Rooms for Under Graduate includes the Number of Tutorial Rooms Available for PG, if applicable

** Actual Number of Guest Rooms for Under Graduate includes the Actual Number of Guest Rooms Available for PG, if applicable

*** Actual Number of Kitchen for Under Graduate includes the Actual Number of Kitchen Available for PG, if applicable

***Note :- All the Dates in the Report are in (dd/mm/yyyy) format

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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DECLARATION

BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT

I, as the Head of the Institution, hereby declare that:

a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2018-19.

b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.

c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.

d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2018-19.

e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.

f) I am also aware that Institute is eligible for grant of
Extension of Approval to the Existing Institutions,
Extended EoA(if Applicable as per APH 2018-19),
only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2018-19.

Signature of Principal/Director/Registrar

Name :

Seal/Stamp of the Institute/University Department